



Factors Influencing Outsourcing Services in Iranian Medical Centers: A Systematic Review

Omid Khosravizadeh¹, Mohammad Zakaria Kiaei¹, Saeed Shahsavari¹, Nasibeh Mansouran Tazekand^{2*}

¹ Social Determinants of Health Research Center, Research Institute for Prevention of Non-Communicable Diseases, Qazvin University of Medical Sciences, Qazvin, Iran

² Student Research Committee, Qazvin University of Medical Sciences, Qazvin, Iran

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***Corresponding Author:**

Nasibeh Mansouran Tazekand
Student Research Committee,
Qazvin University of Medical
Sciences, Qazvin, Iran.

Email:

n.mansoran1367@gmail.com

Tel:

+98-919 979 0426

ABSTRACT

Background: Identifying the key factors effective on outsourcing can play a significant role in helping healthcare decision makers to present solutions to improve the outsourcing situation. This study was conducted in order to systematically review the factors influencing the decision making to outsource the services of Iranian medical centers.

Methods: Data was collected through searching for keywords in Google Scholar, PubMed, Scopus, Web of Science, Science direct, Magiran, SID and Irandoc databases from January 2010 to December 2020. Also, the quality of the studies was measured and verified by three experts utilizing the Strobe checklist. Researchers classified results achieved by the study.

Results: 10 articles were selected that responded to the study's questions. 44 components in seven dimensions including (economic and financial components, components of laws and regulations (legal), components of supervision and control, components of service type, components of executive capability of the organization, components of the external environment of the organization and components human resources) were recognized on the decision to outsource services in medical centers in Iran.

Conclusion: Policy makers at the decision-making level and managers at the executive level should consider the efficient components and dimensions before deciding to execute outsourcing in units according to the wanted structure, process and consequences, and then make the needed decision regarding the implementation.

Key words: Outsourcing, Ward, Hospital, Medical centers, Iran

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Introduction

Hospitals as one of the most essential levers of health care delivery and the first level of referral are severely affected by global developments (1). The gap between available and required resources is getting wider all around the world. Also, public hospitals, particularly in developing countries, have frequently poor financial performance and attempts to promote performance or apply internal management reforms have not been very effective and satisfactory (2,3). The strategy of providing resources from outside the organization and releasing is one of the methods applied in all areas in recent decades (4). One type of these strategies is outsourcing, which includes outsourcing some activities, factors of production (manpower, equipment, facilities, technologies, and other assets) and allocating the right to decide to outside of the organization under the contract (5). It is possible to use the benefits of private sector management such as attention to efficiency and customer satisfaction applying this strategy. On the other hand, outsourcing enhances the organization's focus on a special activity, making capital funds accessible, accelerating the benefits of restructuring, sharing risk, releasing the resources for other objectives, providing cash into the organization, and reducing and controlling operating costs (6, 7). Studies have also indicated that this strategy can influence access, equity, justice and efficiency in the health system (8). The outsourcing process, like any other process influenced by various factors demands continuous monitoring and evaluation. A study conducted in Kenya indicated that the implementation of outsourcing arrangement by supplier management, contract management, employee competence and legal framework are the key factors affecting the implementation of outsourcing (9). A study conducted in Korea additionally indicated that monitoring strategies are required to improve tangible aspects of service quality for customer satisfaction and reliability among the factors that determine the quality of delivered services (10). Eventually, as stated, increasing patient

satisfaction and reducing costs, part of the care has been outsourced in order to achieve more benefits, in recent years in order to increase the quality of health services. However, despite the fact that more than a decade has passed since the implementation of the outsourcing approach in the health sector, there is no comprehensive study of the factors influencing the outsourcing of services so that its results can be applied to examine the capacity of hospital units to establish an outsourcing approach. Hence, regarding the importance of outsourcing and its role in the performance of medical centers, this study was conducted in order to systematically review the studies to recognize the factors influencing the outsourcing services in medical centers in Iran.

Materials and Methods

Type of study

This study is a systematic review study that has been conducted to identify the factors influencing the successful implementation of outsourcing of medical services in Iran in 2020. Also, this study is in full agreement with the preferred reporting items for systematic reviews and meta-analysis (PRISMA) (11).

Questions and research framework

This study has been conducted to respond to two questions: "What are the factors influencing the successful implementation of outsourcing?" and "What are the operational strategies for effective outsourcing decision making?"

Search strategy

Data have been collected by searching the Google Scholar, PubMed, Scopus, Web of Science, Science direct, Magiran, SID and Irandoc databases from January 2010 to December 2020. Some reliable key journals were additionally manually searched to identify and cover more articles. Keywords include "outsourcing", "privatization", "private participation", "assignment", "ward", "unite", "hospital", "medical center", "educational and medical centers", "services", "outsourcing", "ward", "unit", "hospital", "medical center" and "Iran", "privatization", "private sector participation",

"services" and privatization. AND, OR, and NOT were used to combine or restrict search results, and the search protocol was limited to the last 10 years (Table 1).

Inclusion and exclusion criteria

Inclusion criteria to select articles related to the field of research include: 1- Studies that have been conducted in the field of outsourcing of medical centers in the last ten years 2- All descriptive, analytical and cross-sectional studies with different methodologies 3- The studies were only in Persian and English. Exclusion criteria also include: 1- Studies that have been conducted in other service fields 2- Studies that cannot be accessed.

Screening and selection of studies

Articles were selected with the keywords mentioned in the titles and their abstracts, repetitive articles were then recognized and removed from the review process. In the next steps, the abstract and then the full text of the articles were examined and studies that included exclusion criteria and had a weak relationship with the purposes of the study were identified and removed. A list of the titles of all the articles searched in the database was eventually provided. Screening studies and irrelevant articles were removed to determine the most proper list. Selected articles were finally included in the study. The selected articles were fully studied and examined. Titles were evaluated and organized and repetitive records were found and removed using Resource Management Software (EndNote X8).

Quality assessment and data extraction

The achieved articles were evaluated by three researchers applying the STROBE checklist after the search and accordingly, the high-quality articles were determined. This checklist is one of the best instruments applied to verify the quality of observational articles. This checklist measures 22 items in the sections of Title, Introduction, Method, Results, and Discussion and Conclusion (12). Articles that did not have more than 50 % checklist items; were removed and data were extracted after quality evaluation. The needed data were extracted and summarized in the form of author / year of publication, place of study, study title, study population and type of study, study method and key results.

Categorizing the results

The data extracted in this study were conceptualized in the form of dimensions, components and executive suggestions. Three researchers individually conceptualized the components extracted from the studies in different dimensions in the process of this analysis; the provided dimensions and components were then compared, and the researchers assembled and presented a single agreed grouping.

This study was the result of a part of the master's thesis of the Faculty of Health, which has been conducted by obtaining the needed licenses from Qazvin University of Medical Sciences. (Code of ethics: IR.QUMS.REC.1397.210)

Table 1. Search strategies

Search strategy
((Outsourcing [Title/Abstract] OR privatization [Title/Abstract] OR "private participation" [Title/Abstract] OR assignment[Title/Abstract]) AND (ward[Title/Abstract] OR unite[Title/Abstract] hospital[Title/Abstract] OR "medical center"[Title/Abstract] OR educational and medical centers" [Title/Abstract] OR services[Title/Abstract])) AND (Iran[Title/Abstract]) Filters: in the last 10 years

Results

65 studies were recognized through a search of the database, that 10 cases were rejected due to repetition. After screening, the titles and abstracts of 25 other studies were removed; 20 articles were

then removed from the study process by full-text screening, and 10 articles were eventually selected that responded to the questions of this study (Figure 1). The reviewed studies have been summarized in the form of author / year of

publication, place of study, study title, study population and type of study, study method and key results according to Table 2.

Factors affecting outsourcing

44 factors affecting the decision to outsource services were recognized by examining the above 10 studies. These factors were finally conceptualized in the form of 7 dimensions by summarizing the opinions (Table 3).

1) Economic and financial dimension

The components of this dimension include the economic benefits of applying private sector capacity, the fixed and current costs of outsourcing, and the benefits of doing so. The results indicated that the cost and profit costs affect significantly outsourcing of medical services. If in studies where the cost of domestic supply was higher and the profit cost of domestic supply was lower, outsourcing of services would be cost-effective.

2) Rules and regulations dimension

The components of this dimension imply the observance of legal items from inquiring the contractor and concluding the contract to observe the supervisory laws. According to the study, most studies have considered important to complete the outsourcing process within a legal framework. Adherence to and applying the law in this field also guarantees the performance of outsourced service and its appropriate implementation and protects the interests of the parties to the contract.

3) Monitoring and control dimension

The components of this dimension, which ensure the progress of outsourced services with agreed and predetermined quantity and quality require to design a comprehensive monitoring system from the beginning to the end of the contract. According to studies in this field, determining the clear and measurable standards and also documenting the results of successive

controls affect significantly the outsourcing success.

4) Type of service dimension

One of the most essential factors affecting the outsourcing is the specific characteristics of the type of service. Studies indicate that outsourcing of some types of services is not needed and does not have any benefit to the organization, while in some cases, it has produced losses.

5) Executive capacity of the organization dimension

The components of this dimension mean the capacity of the organization to implement the pillars of outsourcing. Studies conducted in this field have indicated that the participation and cooperation of different components of the organization, for example, financial support and manpower support in order to outsource a service that guarantees a successful outsourcing.

6) External environment of the organization dimension

The components of this dimension clarify that the organization as an open system in each of its activities depends on conditions outside the organization. The results of the study explained that outsourcing depends on the existence of a competent foreign supplier as well as the legal, economic, cultural and political support platform.

7) Human resources dimension

Components of this dimension refer to the most essential source of any organization that directly influences the efficiency and quality of service. Studies have explained that outsourcing is specifically affected by the capacity and abilities of the manpower responsible for the service and the type of relationship of internal forces with the staff related to the outsourcing unit.

According to the recognition and importance of the above dimensions and factors, Table 4 presents the recommendations achieved by the review to obtain a successful outsourcing.

Table 2. Summary of research conducted in the field of outsourcing in Iran

	Author's name, year of publication and place of study	Article title	Statistical population	Study type	Results
1	Khosravi Zadeh et al, 2019, Qazvin (14)	Does outsourcing of medical files influence insurance deductions? a time-series study at the Qazvin Trauma Center	Medical records	Time series	Comparing the deductions before and after outsourcing of medical records indicated that outsourcing is not related to deductions.
2	Taghi Pourian and Alizadeh, 2017, Tehran (15)	The role of corporate culture on the quality of working relationships during outsourcing activities in Tehran University of Medical Sciences	All personnel of outsourced units of Tehran University of Medical Sciences and personnel who have been in contact with outsourced units	Survey - Solidarity	The quality of working relationships between personnel of outsourced units and employees of the organization is highly important due to organizational productivity.
3	Jannati et al, 2017, Tabriz (16)	Developing downsizing model in hospitals affiliated to Tabriz University of Medical Sciences	-	Qualitative (content analysis)	Downsizing is one of the methods that can be applied in situations where health organizations are suffering limited resources
4	Jahangiri, 2016, the whole country(17)	Ranking of various regions of Iran in terms of the level of outsourcing of medical services and indirect treatment activities of the Social Security Organization applying multi-criteria decision making	Social Security Organization	Cross-sectional descriptive	Applying indirect treatment strategy to enhance the access of insured people to medical resources and replace it with the development and construction of civil centers
5	Parsa Moien et al, 2015, Tehran(18)	The influence of outsourcing on Satisfaction and observance for the rights of patients referred to radiology wards of selected hospitals in Tehran	377 patients, 4 university and Educational hospitals	Control-case	5 Outsourcing in the hospital radiology ward can enhance Patient satisfaction in the fields of admission and health-welfare facilities
6	Jodaki et al, 2015, Tehran (19)	Outsourcing hospital services: Lessons from an experience	Hospitals of Tehran University of Medical Sciences and Health Services	Qualitative method of framework analysis	Reasons for unsuccessful outsourcing strategy: 1- Reasons related to the employer (hospital): Weakness in designing, arranging, and supervising contracts and interfering in the executive



Author's name, year of publication and place of study	Article title	Statistical population	Study type	Results
				Affairs of the contractor 2- Reasons related to the private sector (contractors): Weak managerial and professional capacity and attention to short-term interests 3- Reasons related to workers: Workers' protests 4- Reasons related to the policy environment
7 Barati et al, 2014, Shiraz (20)	Evaluation of before and after outsourced pharmacies of Shiraz University of Medical Sciences	Outsourced pharmacies of the University of Medical Sciences	Applying previous studies and Delphi technique	Outsourcing of health services to pharmacies in rent had been an efficient and successful strategy;
8 Ferdowsi et al, 2013, Isfahan(21)	Evaluation of outsourcing of nursing services in Ayatollah Kashani Hospital in Isfahan	Patients and personnel	Survey	Outsourcing has reduced the efficiency and effectiveness related to employees.
9 Ahmadzadeh et al, 2013, Qom(22)	Qom University of Medical Sciences and Health Services Outsourcing costing based on the cost of health services activity	Financial documents	Activity-based costing in ABC method	The cost of each unit of service provided in public health facilities by the ABC method is higher than the cost of each unit of similar service provided in private health centers
10 Arab et al, 2012, Tehran (23)	Determining the cost of radiology services in Shariati and Sina hospitals applying activity-based costing method	Public Educational Hospitals of Tehran University of Medical Sciences	Cross-sectional and retrospective	The results indicated that the costs of renting the building and personnel in both hospitals have had the highest share of total costs.

Table 3. Factors affecting outsourcing of services in medical centers of Iran

Dimensions	Components
Economic and financial	<ul style="list-style-type: none"> ❖ Predicted financial and budgetary resources ❖ Comparing the cost of profit of internal supply of activity against the cost of profit of its outsourcing ❖ Predicted benefits of the service ❖ Releasing the resources to invest in other activities ❖ Comparing the amount offered by contractors in tenders ❖ Costs during contract execution (inflation, unexpected cost) ❖ Cost of service
Laws and regulations (legal)	<ul style="list-style-type: none"> ❖ Laws and regulations ruling the Ministry of Health and the University of Medical Sciences regarding outsourcing ❖ Rules for monitoring the performance of contractors ❖ The degree of transparency of the provisions of the contracts ❖ The degree of flexibility of the provisions of the contracts ❖ Legal validity of contractors
Monitoring and control	<ul style="list-style-type: none"> ❖ Managers' dominance and skills in monitoring and evaluating the performance of contractors ❖ Ability to measure continuous improvement in service quality ❖ Ability to measure the satisfaction of other units and clients from the performance of the outsourcing target unit ❖ Infrastructure for monitoring and supervising the severe implementation of the provisions of the contracts ❖ Focus on essential points of monitoring and evaluating the performance of contractors ❖ Existence of a valid database to record the performance information of contractors ❖ Defining a structured standard to monitor and evaluate the performance of contractors
The type of service	<ul style="list-style-type: none"> ❖ The complexity of service delivery processes ❖ The strategic importance of service in the overall position of the organization ❖ The inadequacy for service to accomplish the mission of the organization ❖ The tangibility of the service ❖ Existence of specific service delivery style ❖ The degree of service connection with the client ❖ The degree of dependence of the service with other services
The executive capacity of the organization	<ul style="list-style-type: none"> ❖ The level of agility and flexibility of the organization in the face of change ❖ The extent of resource conflict considering the outsourcing ❖ Forming an expert team (needs assessment, process, outcome) ❖ Support of senior and operational managers ❖ Participation and support of influential people in the hospital ❖ Pay attention to the internal capability and key capacity in the organization ❖ Evaluating the cooperation and coordination of other units with the outsourcing target unit
External environment of the organization	<ul style="list-style-type: none"> ❖ Existence of up-to-date technology in providing services ❖ Type of technology, equipment, facilities, and resources applied by contractors ❖ Political, economic, and cultural conditions predominating in the country ❖ Existence of well-known contracting companies with qualifications in the fields of work outsourced ❖ The level of achieving the competitive capacity through outsourcing
Human resources	<ul style="list-style-type: none"> ❖ The level of release of human resources and their application in other core activities of the organization ❖ Coordination of employees of other units with employees of the outsourced target unit ❖ Evaluating the employees' needed knowledge, skills, and experience considering the outsourcing target processes ❖ Paying attention to specialized education and empowerment of employees needed in the working field of the outsourcing target ❖ Measuring employee's motivation considering the outsourcing ❖ Status of qualified personnel within the organization

Table 4. Suggestions to make an effective decision related to the outsourcing of services in Iranian medical centers

❖ Analyzing the cost-benefit of internal service and outsourcing before concluding a contract	❖ Developing a comprehensive, complete, and transparent procedure to control and monitor the outsourcing process from start to finish
❖ Examining the possibility of providing the needed funding for outsourcing before concluding the contract	❖ Designating the person responsible for supervising the outsourcing process in the contract
❖ Observing the principle of transparency in explaining the responsibilities and interests of the parties to the contract	❖ Improving organizational culture in order to accept and support outsourcing and outsourced unit manpower
❖ A comprehensive description of the quantity and quality of service anticipated from the contractor in the contract	❖ Expert examination of the contractor's capability and competence in performing the expected service
❖ Developing indicators for quantitative and qualitative evaluation of the contractor's activity	

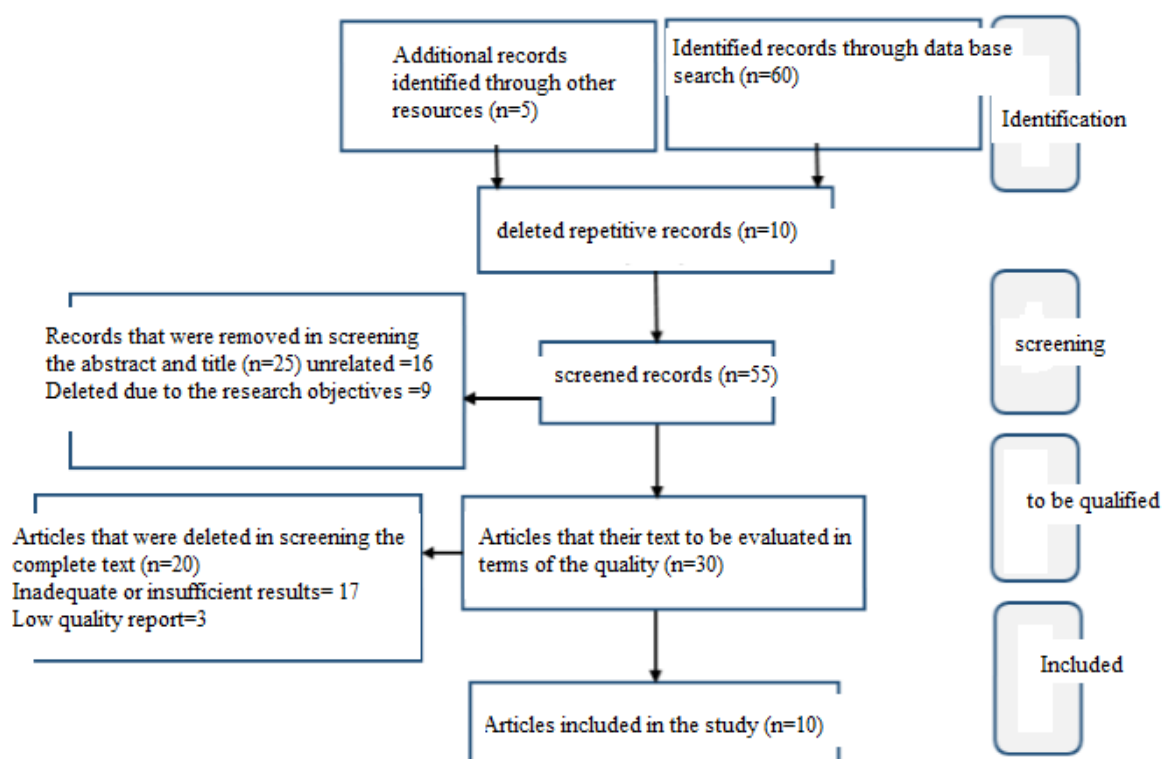


Figure 1. Flowchart of search results and selection of studies

Discussion

A systematic analysis of studies in the field of outsourcing was conducted and the research team then conceptualized them to analyze the studies and extract the factors and components influencing the outsourcing of services in medical centers in the form of 7 economic and financial dimensions, laws, and regulations. (Legal), supervision and control, type of service, the executive capability of

the organization, external environment of the organization, and human resources. Operational suggestions to improve effective outsourcing decision-making were also summarized and presented.

As the results show, economic and financial factors affect significantly outsourcing, which is also confirmed by the studies conducted by Modiri and Ansari Farshad (23), Alam Tabriz and



Shayesteh (24). Also, a study conducted on the outsourcing of information technology services in Italy in agreement with this study showed the role of financial resources of the organization and economic factors in outsourcing (25). It is possible to state in explaining the findings that costs can be shared among more companies due to the scale savings in outsourcing and consequently, costs can be reduced. Also, when a service provider demands more money for service, the organization makes a more informed decision by comparing free internal services.

According to the findings, the factors of rules and regulations on outsourcing were recognized. In this field, the results of research conducted by Asousheh et al. (26) are in agreement with this finding. A review of business outsourcing models has also recognized adherence to rules and regulations as guaranteeing the sustainability of outsourcing (27). In this respect, it should be stated that the contractual (legal) agreement between the public and private sectors at a specific time, within the framework of negotiations, is determined by the amount of risk and the set rewards are executed, and each of these sectors achieves notable benefits.

According to the findings, the components of monitoring and control in this study and also many types of research, including; the study conducted by Mosazadeh et al. (28) affect significantly outsourcing. In this regard, a study conducted in Malaysia has highlighted the importance of estimating and selecting suppliers, which is considered a control task (29). In fact, observing the general principles of contracts drives cost savings in transactions (such as the cost of negotiating and contracting, selecting and evaluating a supplier) and achieving competitive competence, that it depends on the continuous monitoring and control of the outsourcing process by health care organizations (the transferring organization).

According to the findings, the type of service component in agreement with the study conducted by Mosazadeh et al. (28) is effective on outsourcing. In this respect, Alam Tabriz and

Shayesteh (24) have declared that conducting the processes of the organization demands resources, expertise, and attention, which is frequently not provided at enough level for the organization and must be provided from external sources to focus on core competencies. And stay in the competition cycle.

In this present study, which is also consistent with the study conducted by Modiri and Ansari (23), the executive capability factor of the organization was identified as having a key influence on outsourcing. It should be stated that rapid changes in business have forced senior executives to apply outsourcing strategies to focus on current successes and investments to increase the competitive advantage. In fact, many executives considered outsourcing as the only way to sustain a competitive business position (30).

According to the findings, the components of the external environment of the organization were effective on outsourcing according to the study conducted by Alam Tabriz and Shayesteh (24). This component focuses on service providers and effective legal factors. Regardless of the number of suppliers, the greater the assessed ability of potential suppliers to perform an activity, the greater the tendency to outsource. Furthermore, according to the findings; Sarbo's (27) review of outsourcing models have also recognized that conditions outside the organization, including political, economic, and cultural affect the sustainability of outsourcing.

In this study, factors related to human resources are immediately in agreement with the research conducted by Farhoudi et al. (31) and Navidi et al. (32) on outsourcing. A study conducted in Spain also confirms the results of this study by introducing a sense of justice in domestic employees by strengthening the participation of domestic employees with outsourced employees (33). Additionally, a study conducted in Poland in the field of financial services outsourcing has highlighted the importance of human resource capacity and skills used in outsourcing inconsistent with these results (34). Ultimately, it should be stated that this study is one of the first systematic

reviews of the factors influencing the outsourcing of services in medical centers in Iran. On the other hand, the restriction of the study is that it cannot declare to have completely reported all the dimensions and components that affect outsourcing decisions from other fields and sectors.

Conclusion

Outsourcing in organizations should be considered especially as a platform for improving the economic situation, improving efficiency, achieving higher productivity, and also the objectives of a resistive economy. The results of this review indicated that economic and financial dimensions, rules and regulations, supervision and control, type of service, the executive capability of the organization, external environment of the organization, and human resources are effective in outsourcing of medical centers that policymakers and decision-makers should discuss these dimensions and components from outsourcing to take proper action and achieve the expected results.

Officials and decision-makers must make proper decisions considering the management of outsourced units, quantitative and qualitative evaluation of these units in order to maintain or transfer these units in addition to monitoring and controlling and paying attention to the observance of legal components. Specialized education and empowerment of employees, classification of qualified personnel, and attention to employee motivation should be on the agenda of the managers of these units in order to sustain the outsourced units of medical centers and improve the quality and success of these units in addition to paying attention to providing services based on a specific procedure. Also, since the evaluation of outsourced units is directly affected by the executive capability of the organization, senior managers should focus on internal capacities and capabilities, internal support for outsourcing, flexibility, and organizational participation and factors outside the organization.

Conflict of interests

The authors declared no conflict of interests.

Authors' contributions

Khosravizadeh O designed research; Kiaei MZ and Mansouran tazekand N conducted research; Shahsavari S analyzed data; and Shahsavari S and Mansouran tazekand N wrote manuscript. All authors read and approved the final manuscript.

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